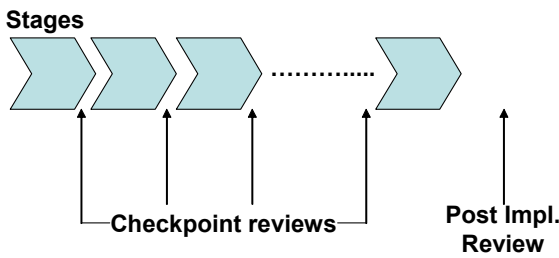


Programme and Project Assurance Solutions

An integral part of delivering successful programmes and projects is the checkpoint review process. An internal review of all major change programmes within an international bank revealed that all programmes that had some form of independent assurance process embedded in the programme's management approach had a status of green i.e. the programmes were on track with no significant risks or issues outstanding that might de-rail the project. All other programmes were either amber, some issues to be addressed, or red, requiring urgent management attention.



From this you could conclude that good project managers recognise the value provided by independent reviews and take up the advice from them. Alternatively, it could be said that less experienced or failing project managers either ignore the need for independent review and advice or don't recognise they need it. Whichever is true, there is a prima facie case that independent reviews, as part of an overall assurance process, reduce the risk of failure.

What's in a Review?

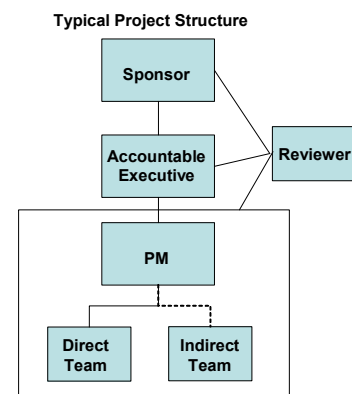
The aims of the review are twofold:

1. to ensure that the objectives of the programme/project under review are realistic, remain valid and are aligned to the overall business' objectives and strategy;
2. to ensure that the programme/project is properly structured and has processes aligned to meet those objectives.

The second point encompasses looking at five key facets:

- the structure, including key roles and responsibilities;
- the processes;
- the plan;
- the resources;
- the stakeholders.

The core theme throughout is the delivery of benefits. All projects and programmes aim to deliver benefits. The assurance process seeks to ensure those benefits are both realised and maximised.



Transformis Consulting's Assurance Solutions

TCL have many years of experience in setting up and running review functions and conducting reviews. We can provide a range of solutions to meet your business needs including:

- One-off assurance reviews ;
- Post implementation reviews;
- Establishing an assurance review process framework and/or function;
- Developing the overall programme and project management framework, including methodologies;
- Training and mentoring in the processes and frameworks;
- Provision of an out-sourced assurance review service (see overleaf).

Assurance OutSource Service

Many companies want the benefits of an independent assurance function but either cannot afford the ongoing expense of, or do not want the administrative burden of setting up their own function. The TCL Assurance OutSource service can provide all the benefits of an in-house solution with the added benefits of total independence, variable as opposed to fixed cost, broader experience and an external perspective coupled with the ability to draw down resource as and when needed.

TCL consultants will work with your management teams as part of a three stage process:

- Stage 1 – Framework Review
 - Understand your business strategy & objectives
 - Review and understand your programme/project approach, methodology etc.
 - Compile and/or review the portfolio of programmes/projects, resources and stakeholders
 - Document the above and publish as a Programme & Project Management Framework report
- Stage 2 – Planning
 - Based on the Framework report:
 - Prepare an assurance plan
 - Prepare a 'quick wins' process improvement plan
- Stage 3 – Execute the plans

With Assurance OutSource, you pay up-front for the framework review. When you contract to purchase a minimum number of review days within a given period, a number of these days will be free of charge as a part rebate of the framework review cost. You effectively pay for the value added by the framework review and not for TCL to understand your business. The Assurance OutSource guarantees the availability of an experienced consultant that will be familiar with your business to undertake reviews at your request and in accordance with your standards and an agreed assurance plan.

TCL have many years of experience in managing business and technology change programmes, implementing, tailoring and developing methodologies and providing the associated training. We are supplier members of the Prince User Group and one of our directors is an accredited Prince 2 Practitioner. Contact us for an informal discussion on how we can help your programmes and projects deliver greater benefits.

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About TCL.....

- The directors have over 40 years experience delivering projects and programmes;
- Flexible resourcing through a network of suitably qualified associates;
- International experience includes the Far East, India, the Middle East, Europe and the US;
- A range of technology and business skills and experience to reduce risk and deliver real business solutions;
- Experience with global and virtual teams across continents and cultures;
- We provide a realism born of experience.

Other TCL services.....

We can provide a range of programme and project management solutions:

- Independent reviews and assurance – one-off or outsourced service;
- Programme and project governance structures;
- Programme and project office set-up and running;
- Programme and project control systems;
- Feasibility study and business case production;
- Programme and project implementation services;
- Contract resourcing.